



*Affirming Academic Achievement*

Youth Educational Society, Incorporated  
Volunteer Application Packet

Date of Application:

Name:

Email:

Group/Organization/Church:

Desired Volunteer Program/Task:

- Education and Relaxation (RCSE)  Let's Talk About It! (Queens)  YES Office (Administrative)  
 Sigma Beta Club  Fundraising  Highland Renaissance Academy  
 PREP for Youth  YES Scholarship Reception  Grant Writing

**Have you had spoken with the Director of Programming of desired volunteer location?  Yes  No**

Please print legibly in black or blue pen. All application information will be kept confidential.

Social Security numbers are required for the background check but will be stored in a secure location.

**Please mail to:**

**Youth Educational Society, Incorporated**

**P.O. Box 16071, Charlotte, NC 28297**

# Volunteer Application – Children and Youth Worker

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Note: This form is to be completed by all applicants for any volunteer position involving supervision or custody of minors. This application is used by Youth Educational Society, Incorporated of Greater Charlotte to help promote a safe environment for the children and youth who participate in our programs or use our facilities.

Any applicant who has ever been convicted of child sexual abuse, physical abuse, or domestic violence should not volunteer service in any activity or program for children or youth. Applicants with criminal records of other types will be evaluated at the discretion of the officer/administrator in charge.

Any applicant who is a survivor of childhood sexual or physical abuse needs the love and acceptance of Youth Educational Society, Incorporated of Greater Charlotte family.

Applicants who have such a history should discuss their desire to work with minors with the Volunteer Coordinator or appropriate officer/administrator prior to any participation in a program serving minor.

All applicants for positions involving services to minors must study and agree to obey the guidelines that are provided for their program and position within the unit.

## ***Please answer each question.***

Consistent with relevant law, the information on this application will not be disclosed to unauthorized persons.

Date: \_\_\_\_\_ Territorial Registry  
Approval Number \_\_\_\_\_  
(For office use only)

## ***Applicant Identification***

Name

\_\_\_\_\_  
Last First Middle

Have you used any other names?  Yes  No

If yes, please list complete name and dates of use on the reverse side of this application.

Present Address

\_\_\_\_\_  
Street City State Zip

Home Phone (\_\_\_\_) \_\_\_\_\_ Social Security # \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Driver's License \_\_\_\_\_

**What age of children/youth work do you prefer?** \_\_\_\_\_

Please answer each question. You may use the back of this paper for explanations or you may attach extra pages. The information on this application will not be disclosed to unauthorized persons.

Yes No

Y  N  1. As a Youth Educational Society worker (employee or volunteer), do you agree to observe all guidelines and policies regarding working with youth or children?

Y  N  2. Have you ever been convicted of a felony?

Y  N  3. Within the last two years, have you been convicted of a misdemeanor, which resulted in Imprisonment/jail?

**Note: A conviction will not necessarily disqualify you from employment. The applicant should not disclose any information regarding criminal arrest or conviction records that have been expunged or sealed.**

Y  N  4. Have you ever been subjected to expulsion, reprimand, or other discipline by a corps, church, denomination, or other religious organization for abuse or misconduct involving children?

**If yes, please describe the circumstances and provide the name and address of the corps, church, denomination, or religious organization with which you were associated at the time of the incident.**

Y  N  5. Have you ever been disciplined or dismissed from employment or a volunteer position by any employer, including charitable and religious organizations, following an allegation of sexual misconduct, sexual harassment, or other immoral or inappropriate behavior or conduct?

**If yes, please describe the circumstances and provide the name and address of the employer.**

Y  N  6. Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you including, but not limited to, a license to provide child care or similar services?

# Applicant's Statement

I hereby authorize all employers, organizations, churches, and other entities and persons identified in this form to release any information contained in their files or records concerning me.

In consideration of the receipt and evaluation of this application by Youth Educational Society, I hereby release Youth Educational Society, Incorporated and any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

***I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND I SIGN THIS RELEASE AS MY OWN FREE ACT.***

I understand and agree that it is critical to the mission and ministry of Youth Educational Society that all employees and volunteers conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with Youth Educational Society, Incorporated of Greater Charlotte's youth ministry policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or disciplinary action, all in the discretion of Youth Educational Society, Incorporated.

My responses above are truthful and accurate. I understand and agree that if they are not truthful and accurate, Youth Educational Society, Incorporated of Charlotte may determine that I am no longer qualified to be associated with its programs as an employee, volunteer, or in any other capacity.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_

*To be witnessed by a staff member*